

COMMITTEE MEETING MINUTES



ILLAWARRA METALLURGICAL COAL COMMUNITY PARTNERSHIP PROGRAM

LOCATION:	Microsoft Teams
MEETING DATE:	8 July 2021
ATTENDEES:	Amanda Silarski (AS) Alexandra Szalla (ASz) Gareth Parkinson (GB) Max Strassmeir (MS) Christine Towndrow (CT) Shamika Almeida (SA) James McFarlane (JM) Kim Chapman (KC) Matthew Deeth (MD) Noleen Jessup (NJ) Daryl Chipperfield (DC) Diana Vizard – guest Lifeline Macarthur (DV)
APOLOGIES:	
1	WELCOME/APOLOGIES
	AS opened the meeting at 6:20pm and introduced GP representing Illawarra Metallurgical Coal's Appin operations, and DV from Lifeline Macarthur.
2	PREVIOUS MEETING MINUTES
	Committee meeting minutes from the previous meeting held 13 May 2021 were accepted. Moved JM, seconded MS. Updates on actions was provided: <ul style="list-style-type: none"> AS advised NSW RFS of the \$18,000 donation toward the purchase and installation of a Fixed Automatic Weather Station. The IMC compliance process has been completed and an agreement signed. ASz notified the Douglas Park 355 Management Committee of the \$30,000 donation and the South32 compliance process commenced. AS advised that Douglas Park Sportsground will feature in the next Illawarra Metallurgical Coal Community Newsletter. AS is yet to contact local schools to discuss opportunities around Indigenous programs. This will be completed with a planned approach to be developed in the next month.
3	FINANCIAL COUNSELLING – LIFELINE MACARTHUR
	<ul style="list-style-type: none"> DV from Lifeline Macarthur presented an application to support financial counselling services provided by Lifeline Macarthur. DV noted the Community Partnership Program has been a long time supporter of the Lifeline Crisis Line and the request in FY21 has a different focus based on the recognised need in the community. DV advised there is an increased demand for financial counselling services since the COVID-19 pandemic began, with a recent peak occurring with the second wave impacting on the area. The current wait time to access the services is 5-6 weeks. The financial counselling services provide support to local businesses and community members in the Macarthur region. DV advised that Lifeline Macarthur counsels, educates and advocates for

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	<p>individuals and families with banks and creditors.</p> <ul style="list-style-type: none"> • DV advised a \$30,000 donation would support the retention of one part time financial counsellor at Lifeline Macarthur from 1 August 2021. Financial counsellors must be qualified to deliver the financial support service, and also trained in counselling. • JM questioned if any third part businesses will be onboarded to provide the service, or if the part time position is employed directly by Lifeline Macarthur. DV advised Lifeline Macarthur would directly employ the position, likely retaining the skills of an intern whose contract is due to end on 31 July 2021. • JM commented on the support provided by the Community Partnership Program over the last decade and questioned if there was still a need for the training the crisis line volunteers, as this request for funding is for financial counselling services. DV advised that the counselling, training and other groups all require support, although with the increased economic impacts of the COVID-19 pandemic, additional resources are required for financial counselling services. DV noted that there has also been a 25 per cent increase in calls to the crisis call line in the last year and they are still trying to meet the demand. • AS noted that the financial counselling services appear to be a preventative action to support the local community before issues escalate and require crisis intervention. • MD asked if DV could provide some statistics regarding the services provided specifically to the Wollondilly Shire community. DV advised she could provide the detail following the meeting. • DV left the meeting following the presentation at 6.20pm.
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4	APPLICATIONS
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	<p>NEW APPLICATIONS</p> <p>1. Lifeline Macarthur Funding sought: \$30,000.00 excl. GST Total project: \$30,000.00 excl. GST</p> <p>Lifeline Macarthur requested financial assistance to support financial counselling services to the local community over a 12-month period. Committee members discussed the importance of the support Lifeline Macarthur provides. The Committee discussed the application in regard to aligning with the Committee’s Term of Reference in respect to the payment of a wage for an individual benefit. AS suggested the application be viewed on the outcome for the community rather than focusing on how the funds were being used to support the service. The Committee noted it would be beneficial to understand how many businesses or community members would receive assistance as a result of the donation. MD raised the services offered by Wollondilly Community Links and suggested it may be a duplication of service. DC also noted the application describes that Lifeline Macarthur does not have financial reporting controls in place to ensure accuracy.</p> <p>The Committee requested AS seek clarification from DV regarding the potential duplication of services in the Wollondilly region, if outcomes could be provided at the end of the 12 months period and to clarify how Lifeline Macarthur ensure accurate accounting and reporting.</p> <p>The Committee, in principle, endorsed a donation of \$30,000 on the condition that the Committee is provided clarification regarding their queries.</p> <p>Action: AS to email the Committee regarding Lifeline Macarthur’s response. Action: Once satisfied, AS to progress the application through the South32 compliance process.</p> <p>PENDING APPLICATIONS</p> <p>Menangle Community Association – Menangle Community Hall</p>
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	AS provided an updated on the Menangle Community Hall plans. Plans remained pending Development Approval, however significant progress has been made on the potential project.
5	PROMOTIONAL OPPORTUNITIES
	<ul style="list-style-type: none"> Douglas Park Terracing – AS advised the Douglas Park Sportground will feature in the next Illawarra Metallurgical Coal Community Newsletter.
6	GENERAL BUSINESS
	<p><u>Member Updates</u></p> <ul style="list-style-type: none"> JM advised he is the new Captain of Menangle Rural Fire Brigade and advised the facilities are available for Community Partnership Program meetings. AS commented on the Southern Highland RFS donation that was discussed in the previous meeting. The Committee formally endorsed the donation of \$18,000 for the fixed weather station in Appin. AS commented on the Scouts NSW donation for the Cataract Scout Camp’s Mountain Biking Trails and advised the donation had not yet been provided to the group. AS advised that due to changes in staff, the revitalization project appears to have slowed down and the timing of the Project delayed. The Committee moved to retract the donation and request a new application from Scouts NSW at a later date. <p>Action: AS to advise Scouts NSW that committed funds are retracted, and a new application is welcomed when the Project is to be proceed.</p> <p>Action: AS to request committed funds to Scouts NSW be returned to available funds.</p> <p><u>Meeting Dates 2021</u></p> <ul style="list-style-type: none"> Thursday 9 September 2021 Thursday 11 November 2021
7	ACTIONS
	<p>Actions arising from the meeting:</p> <ol style="list-style-type: none"> AS to plan the local indigenous program offer to schools. AS to email the Committee regarding Lifeline Macarthur’s response. AS to advise Scouts NSW of the Committee’s decision and request a new application when the project is ready to progress. AS to request this funding return to the uncommitted funds.
8	CLOSE OF MEETING
	<p>Close of meeting at 7:08pm.</p> <p>Next Meeting: Thursday, 9 September 2021 commencing at 6:00pm. Location TBD.</p>